



الأكاديمية الدولية - عمان  
THE INTERNATIONAL ACADEMY - AMMAN

## IAA Academic Honesty Code of Conduct: Grades 9 to 12

Participation in the IB Middle Years Programme, Diploma Programme and Diploma Course demands intellectual rigour and high academic standards, but there is also a strong emphasis on responsibility. With these aims in mind, this code of conduct presents the IAA expectations of its students in all aspects of their work and conduct.

### THE IB curriculum

As an IB MYP, IB DP or IB DC student I will:

- Participate in the IB curriculum as required by the school, comply with all subject specific regulations and internal school deadlines
- For Grades 11 and 12, I agree to complete the Diploma Programme or Diploma Course over a two year period

### Academic Honesty

IAA and the IB expect all candidates to show academic honesty in the compilation and submission of all work. To achieve this, you need to know what is acceptable practice and how to avoid plagiarism, collusion, duplication, fabrication and the gaining of unfair advantage.

**Plagiarism:** This is the deliberate passing off of the work of others. Taking ideas or writing knowingly from another and presenting them as one's own.

**Collusion:** This is where two or more students agree to present work that is not their own individual work with aim to gain better marks and to deceive the teacher into thinking it their own individual work.

**Duplication of Work:** When a student uses a piece of work twice (or more) for submission of IB authorized course requirements. A common example being the use of the data as a basis for an Internal Assessment and the Extended Essay.

**Unfair Advantage:** Any other behavior that gains an unfair advantage for a candidate or that affects the results of another candidate. For example taking unauthorized material into the exam.

**Fabrication:** This is inventing information, falsifying research/projects, and/or using other products with the intent to deceive. The following offenses are considered examples of fabrication: i) creating a false reason to receive special consideration for an assessment or assignment, ii) submitting a paper, lab report, CAS or SAA record or other academic exercise containing falsified data or evidence.

The IB therefore expects students to attribute ideas, information or quotations derived from a known and reliable source. Information that is common or public knowledge does not require an in text citation. If you have any doubt as to whether the information is common knowledge, you should cite the source. Plagiarism is easy to avoid if you follow the MLA Referencing System as laid out in the IAA Academic Honesty Policy which is available on the school website, Moodle, through any of your teachers and through the Library (in English and Arabic). If you have any questions or concerns regarding Academic Honesty then the responsibility rests with you to seek advice from the staff at IAA.

### As an IB Middle Years Programme, Diploma Programme or Diploma Course student I recognize that:

- The work or ideas of another person, if incorporated in my work, must be acknowledged appropriately using a recognized convention of citation.
- The acknowledgement of sources is a standard academic practice that must be adhered to at all times.
- The consequences for academic malpractice are set out in the Academic Honesty Policy and they will be applied in full.
- The same piece of work cannot be resubmitted for other types of assessment.
- I must not give my own work to another IB student knowing that it will be submitted for assessment as the work of that student.
- It is a breach of regulations to give or receive confidential information about IB exams, present another's work as my own or bring unauthorized material into an exam.
- Apart from collaborative work specified by the IB or a teacher, producing an assignment with another person is collusion and therefore a form of malpractice.
- I must not attempt to gain, or offer to another candidate, an unfair advantage in any aspect of assessment.
- All work I submit for assessment must be authentic and failing to sign a declaration to this effect will result in my work not being assessed.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Signed (Parent) \_\_\_\_\_ Name (Parent) \_\_\_\_\_ Date \_\_\_\_\_

**Sign two copies. Keep one and give the other one to Mr Antony (11 and 12) or Ms Zena (9 and 10)**