



الأكاديمية الدولية - عمان

THE INTERNATIONAL ACADEMY - AMMAN

GUIDE TO REFERENCING

USING MLA –

7th Edition

Basic Guidelines for Generating a Works Cited List:

- Double-space the list.
- Medium of publication (print, web, etc) is an essential component of the MLA entry.
- URLs for websites are provided only as supplementary information when necessary.
- Use hanging indentation format. Indent 5 spaces or one-half inch from the left margin. In MS Word use Format> Paragraph>Special>Hanging.
- Alphabetize entries by the author's last name or, if there is no author, by title, ignoring initial articles such as *A*, *An* or *The*.
- If there are two or more entries by the same author(s), give the name(s) in the first entry, and then use three hyphens in place of the name(s) in the following entry or entries; alphabetize the entries by title. For example,

Burke, Kenneth. *Attitudes Toward History*. 3rd ed. Berkeley: California UP, 1984. Print.

---. "Communication and the Human Condition." *Communication* 1 (1974): 135-52. Print.

---. "Dramatism and Logology." *Communication Quarterly* 33 (1985): 89-93. Print.

- Capitalize the first, the last and all significant words of a title and subtitle regardless of how they are capitalized in your source.
- Omit initial articles (i.e. "A", "An", "The") for titles of journals, magazines and newspapers.
- Italicize titles and subtitles for works published independently; use quotation marks for works published only as part of another work, e.g. essay in a book or article in a journal.
- If more than one city is listed for a publisher, give only the first city as place of publication.
- Shorten the publisher's name. Use U for university and P for press.
- Missing publication information that you provide is in square brackets to show it did not come from the source; otherwise use n.p. for no place of publication or no publisher given, and n.d. for no date of publication given.
- To cite material from a database to which the library subscribes, such as JSTOR, add the word Web before the date of access.

Above information was obtained from:

University of British Columbia. "UBC The Library." *Getting Started with MLA Documentation Style*. The U of British Columbia, 1 Aug. 2014. Web. 29 Dec. 2014. <<http://wiki.ubc.ca/images/f/f9/MLastyle.pdf>>.

Basic Format of the Works Cited Page:

Book by Single Author

Last name, First name. *Title of Book.* Place of Publication: Publisher, Year of Publication. Print.

Gleick, James. *Chaos: Making a New Science.* New York: Penguin, 1987. Print.

Gillespie, Paula, and Neal Lerner. *The Allyn and Bacon Guide to Peer Tutoring.* Boston: Allyn, 2000. Print.

Book by Two or More Authors

Last name, First name, and Author's first name Author's last name. *Title of Book.* Place of Publication: Publisher, Year of Publication. Print.

Heer, Jeet, and Kent Worcester. *A Comics Studies Reader.* Jackson: UP of Mississippi, 2008. Print.

Gillis, Sander, et al. *Grammar of the English Language.* New York: Random, 1987. Print.

Book (with editor)

Last name, First name. *Title.* Ed. Editor's first name Editor's last name. Place: Publisher, Year. Print.

Shakespeare, William. *Hamlet.* Ed. Barbara A. Mowat. New York: Washington Square-Pocket, 1992. Print.

Book in a Language Other Than English

Rivière, Edmond. *Jean-Charles Pandosy: de Marseilles a l'Ouest Canadien: 1857-1891.* Cholet: Editions Pays & Terroirs, 2002. Print.

Government Publication

Canada. Health Canada. *Best Practices: Early Intervention, Outreach and Community Linkages for Women with Substance Use Problems.* [Ottawa]: Health Canada, 2006. Print.

Article in a Magazine Format

Author(s). "Title of Article." *Title of Periodical* Day Month Year: pages. Medium of publication.

Buchman, Dana. "A Special Education." *Good Housekeeping* March 2006: 143-8. Print.

Newspaper Article

Author's last name, Author's first name. "Title of Article." *Name of Newspaper* Year or date of publication: page numbers. Print.

Krugman, Andrew. "Fear of Eating." *New York Times* 21 May 2007 late ed.: A1. Print.

Book Review

Grekul, Lisa. Rev. of *The Honourable Member for Vegreville: The Memoirs and Diary of Anthony Hlynka, MP,* Ed. Oleh W. Gems and Denis Hlynka. *Canadian Ethnic Studies* 38.1 (2006): 182-183. Print.

Article in Scholarly Journal Format

Author(s). "Title of Article." *Title of Journal* Volume.Issue (Year): pages. Medium of publication.

Duvall, John N. "The (Super) Marketplace of Images: Television as Unmediated Mediation in DeLillo's *White Noise.*" *Arizona Quarterly* 50.3 (1994): 127- 53. Print.

Web Source Format:

Editor, author, or compiler name (if available). "Article Name." Name of Site. Version number. Name of institution/organization affiliated with the site (sponsor or publisher). Date of last update. Medium of publication. Date of access

****Note: include URL when reader cannot locate source without it or when instructor requires it.**

Bernstein, Mark. "10 Tips on Writing the Living Web." *A List Apart: For People Who Make Websites*. A List Apart Mag., 16 August 2002. Web. 4 May 2009.

Felluga, Dino. *Guide to Literary and Critical Theory*. Purdue U, 28 Nov. 2003. Web. 10 May 2006.

"How to Make Vegetarian Chili." *eHow.com*. eHow. n.d. Web. 24 Feb. 2009.

Internet site: No author: No date: URL required

The Intelligence of Dogs. n.d. Web. 17 Oct. 2006. <<http://www.petrix.com/dogint/>>.

YouTube:

"Margaret Atwood Lecture." 22 Dec. 2006. *YouTube*. Web. 22 Jan. 2007.

Dissertation: Retrieved from an online database

Blum, Martin Albert. "Body Politics: Otherness and the Representation of Bodies in Late Medieval Writings." Diss. U of British Columbia, 1997. *ProQuest Digital Dissertations*. Web. 22 Dec. 2006.

Blog:

Zach, Richard. "Teaching Logic from Historical Sources." *LogBlog*. n.p., 23 Nov. 2006. Web. 15 July 2009.

Email:

Lovesey, Oliver. "Assignment Guidelines." Message to the author. 22 Jan. 2007. E-mail.

Government publication: Online

Kelowna. Planning and Development Services Dept. *Kelowna Population Statistics*. City of Kelowna, n.d. Web. 16 July 2009.

Electronic Book:

Bradford, Richard. *The Complete Critical Guide to John Milton*. London: Routledge, 2001. *MyiLibrary*. Web. 29 July 2009.

Images

Last name, First name. Title of the work. Date. Type. Original Source. Web. Date of access.

Pawel Dwulit. *CN Tower*. 09 Oct 2008. Photograph. The Toronto Star. Web. 3 Feb 2010.

Fielding, Geri. *Happy Latte*. 24 Feb 2010. Photograph. Instagram 13 October 2012.

Painting: Retrieved from Online Database:

Monet, Claude. *Haystacks*. 1890. Art Institute of Chicago. *ARTstor*. Web. 22 Dec. 2006.

Advertisement - Print:

Telus. Advertisement. *Maclean's* 11 Dec. 2006: 27. Print.

Advertisement - Internet Site:

Nike. Advertisement. "Don't Wait for Winter." 15 Sept. 2005. Web. 17 Oct. 2007.

Film- Feature:

The Usual Suspects. Dir. Bryan Singer. Perf. Kevin Spacey, Gabriel Byrne, Chazz Palminteri, Stephen Baldwin, and Benecio del Toro. Polygram, 1995. Film.

Film- Documentary:

The Tribal Mind. National Film Board of Canada, 1994. DVD.

Television Program:

"Money, Truth and Spin." Narr. Linden MacIntyre. *The Fifth Estate*. CBC, Toronto, 8 Feb. 2006. Television.

Interview Conducted by Researcher:

Elliot, Anne. Personal interview. 1 Dec. 2000.

Published Interview:

Fleming, Anne. Interview by Lana Okerlund. *Room of One's Own*. 29.1 (2006): 98. Print.

Speech Example:

Stein, Bob. *Computers and Writing Conference*. Purdue U. Union Club Hotel, West Lafayette, IN. 23 May 2003. Keynote address.

Class Notes:

Senger, Lainie. "Historical Backgrounds to *Beowulf*." Eng. 153. Readings in Narrative. U of British Columbia Okanagan. 27 May 2009. Class notes.

Brochure:

Faculty of Creative & Critical Studies. *Critical Studies*. Kelowna: U of British Columbia Okanagan, n.d. Print.

Exhibit in a Gallery:

Johnston, Byron, and Bryan Ryley. *Here and There II*. U of British Columbia Okanagan FINA Gallery, Kelowna.

Above information was obtained from:

Purdue University. "MLA PowerPoint Presentation." *Online Writing Lab*. Purdue U, 1 Aug. 2014. Web. 29 Dec. 2014. < <https://owl.english.purdue.edu/owl/resource/747/15/>>

In-text Citations: The Basics

- Wherever you incorporate another's words, facts, or ideas, insert a brief in-text citation. Give the author's last name and the page(s) of the source. If the author's name appears in the preceding sentence, you may omit it from the in-text citation.
- For web resources, unless the pages are numbered, use only the author's last name. If no author is indicated, use the first word of the title of that reference.
- In citing classic verse, plays and poems, omit page numbers and cite by division (act, scene, canto, book, part) and line, with periods separating the various numbers. Titles of famous works are often abbreviated (*Ham.* 1.5.35-37).
- Place the in-text reference as close to the cited material as possible, but ideally at the end of a sentence or where there is a pause. Place punctuation for the cited material after the in-text reference.
- If a source has two or three authors, cite all names. For four or more authors, cite the first author's name followed by *et al.*
- If your paper uses more than one source by the same author, distinguish among them by including a shortened version of the title in a signal phrase in the text of the paper or in the in-text citation.

Above information was obtained from:

University of British Columbia. "UBC The Library." *Getting Started with MLA Documentation Style*. The U of British Columbia, 1 Aug. 2014. Web. 29 Dec. 2014. <<http://wiki.ubc.ca/images/f/f9/MLAstyle.pdf>>.

Macalester College. "MLA Style." *MAX Center Writing References*. Macalester College, 1 Aug. 2014. Web. 29 Dec. 2014. <<http://www.macalester.edu/max/writing/mla/mla.pdf>>.

Citing a Print Source With An Author:

Wordsworth stated that Romantic poetry was marked by a “spontaneous overflow of powerful feelings” (263).

OR

Romantic poetry is characterized by the “spontaneous overflow of powerful feelings” (Wordsworth 263).

OR

Wordsworth extensively explored the role of emotion in the creative process (263).

Corresponding Works Cited Entry:

Wordsworth, William. *Lyrical Ballads*. London: Oxford UP, 1967. Print.

Citing a Print Source With No Author:

We see so many global warming hotspots in North America likely because this region has “more readily accessible climatic data and more comprehensive programs to monitor and study environmental change...” (“Impact of Global Warming” 6).

Corresponding Works Cited Entry:

“The Impact of Global Warming in North America.” *Global Warming: Early Signs*. 1999. Web. 23 Mar. 2009.

Citing a Classic & Literary Works with Multiple Editions

Marx and Engels described human history as marked by class struggles (79; ch. 1).

Citing Authors with Same Last Names

Although some medical ethicists claim that cloning will lead to designer children (R. Miller 12), others note that the advantages for medical research outweigh this consideration (A. Miller 46).

Citing Work by Multiple Authors

Smith, Yang, and Moore argue that tougher gun control is not needed in the United States (76).

OR

The authors state “Tighter gun control in the United States erodes Second Amendment rights” (Smith, Yang, and Moore 76).

Multiple Works by the Same Author

Lightenor has argued that computers are not useful tools for small children (“Too Soon” 38), though he has acknowledged elsewhere that early exposure to computer games does lead to better small motor skill development in a child's second and third year (“Hand-Eye Development” 17).

Visual studies, because it is such a new discipline, may be “too easy” (Elkins, “Visual Studies” 63).

Multiple Citations

... as has been discussed elsewhere (Burke 3; Dewey 21).

Miscellaneous Non-Print Sources

Werner Herzog's *Fitzcarraldo* stars Herzog's long-time film partner, Klaus Kinski. During the shooting of *Fitzcarraldo* Herzog and Kinski were often at odds, but their explosive relationship fostered a memorable and influential film.

Corresponding Works Cited Entry:

Herzog, Werner, dir. *Fitzcarraldo*. Perf. Klaus Kinski. Filmverlag der Autoren, 1982. Film.

Sources from the Internet

One online film critic has argued that *Fitzcarraldo* is "...a beautiful and terrifying critique of obsession and colonialism" (Garcia, "Herzog: a Life").

Corresponding Works Cited Entry:

Garcia, Elizabeth. "Herzog: a Life." *Online Film Critics Corner*. The Film School of New Hampshire, 2 May 2002. Web. 8 Jan. 2009.

In-text Quotation Examples:

According to some, dreams express "profound aspects of personality" (Foulkes 184), though others disagree.

According to Foulkes's study, dreams may express "profound aspects of personality" (184).

Is it possible that dreams may express "profound aspects of personality" (Foulkes 184)?

Cullen concludes, "Of all the things that happened there / That's all I remember" (11-12).

Long Quotations, In-text Example:

Nelly Dean treats Heathcliff poorly and dehumanizes him throughout her narration:

They entirely refused to have it in bed with them, or even in their room, and I had no more sense, so, I put it on the landing of the stairs, hoping it would be gone on the morrow. By chance, or else attracted by hearing his voice, it crept to Mr. Earnshaw's door, and there he found it on quitting his chamber. Inquiries were made as to how it got there; I was obliged to confess, and in recompense for my cowardice and inhumanity was sent out of the house. (Bronte 78)

In-text Example for Adding Words:

Jan Harold Brunvand, in an essay on urban legends, states: "some individuals [who retell urban legends] make a point of learning every rumor or tale" (78).

In-text example for Omitting Words:

In an essay on urban legends, Jan Harold Brunvand notes that "some individuals make a point of learning every recent rumor or tale . . . and in a short time a lively exchange of details occurs" (78).

Above information was obtained from:

Purdue University. "MLA PowerPoint Presentation." *Online Writing Lab*. Purdue U, 1 Aug. 2014. Web. 29 Dec. 2014. < <https://owl.english.purdue.edu/owl/resource/747/15/>>