



الأكاديمية الدولية - عمان

THE INTERNATIONAL ACADEMY - AMMAN

# IAA Academic Integrity Code of Conduct Declaration

## Academic Integrity

IAA and the IB expect all candidates to show academic integrity in the compilation and submission of all work. To achieve this, you need to know what acceptable practice is and how to avoid plagiarism, collusion, contract cheating, duplication, fabrication and the gaining of unfair advantage.

**Plagiarism:** This is the deliberate passing off of the work of others. Taking ideas or writing knowingly from another and presenting them as one's own.

**Collusion:** This is where two or more students agree to present work that is not their own individual work with aim to gain better marks and to deceive the teacher into thinking it their own individual work.

**Contract Cheating:** This is the submitting of work commissioned edited by, or obtained from a third party: This list includes, but is not restricted to: friends, family members, or other students in the same or different school, college or university; private tutors; essay writing or copy-editing services; pre-written essay banks; file sharing sites

**Duplication of Work:** When a student uses a piece of work twice (or more) for submission of IB authorized course requirements. A common example being the use of the data as a basis for an Internal Assessment and the Extended Essay.

**Unfair Advantage:** Any other behavior that gains an unfair advantage for a candidate or that affects the results of another candidate. For example taking unauthorized material into the exam.

**Fabrication:** This is inventing information, falsifying research/projects, and/or using other products with the intent to deceive. The following offenses are considered examples of fabrication: i) creating a false reason to receive special consideration for an assessment or assignment, ii) submitting a paper, CAS record or other academic exercise containing falsified data or evidence.

The IB therefore expects students to attribute ideas, information or quotations derived from a known and reliable source. Information that is common or public knowledge does not require an in text citation. If you have any doubt as to whether the information is common knowledge, you should cite the source. Plagiarism is easy to avoid if you follow the MLA Referencing System as laid out in the IAA Academic Integrity Policy which is available on the school website, Moodle, through any of your teachers and through the Library (in English and Arabic). If you have any questions or concerns regarding Academic Integrity then the responsibility rests with you to seek advice from the staff at IAA.

### As Diploma Programme or Diploma Course student I recognize that:

- The work or ideas of another person, if incorporated in my work, must be acknowledged appropriately using a recognized convention of citation
- The acknowledgement of sources is a standard academic practice that must be adhered to at all times
- The consequences for academic malpractice are set out in the Academic Integrity Policy and they will be applied in full
- The same piece of work cannot be resubmitted for other types of assessment
- I must not give my own work to another IB student knowing that it will be submitted for assessment as the work of that student.
- Apart from collaborative work specified by the IB or a teacher, producing an assignment with another person is collusion and therefore a form of malpractice
- I must not attempt to gain, or offer to another candidate, an unfair advantage in any aspect of assessment
- All work I submit for assessment must be authentic and failing to sign this declaration to this effect will result in my work not being assessed
- With regards to external IB examinations, I must not disclose information about the content of a paper, within 24 hours after the examination
- With regards to external IB exams, and internal assessment, including external written tasks for languages and Extended Essay and Theory of Knowledge, I must not write anything offensive or insulting in my examination paper / essay, or my paper will not be marked

I have read and understand the points raised above. There is nothing in my work that is being submitted for either examination or moderation that contravenes the IAA or IB expectations regarding Academic Integrity.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Signed (Parent) \_\_\_\_\_ Name (Parent) \_\_\_\_\_ Date \_\_\_\_\_

**Students and their parents must sign two copies; keep one and give the other one to Mr. Justin**