



الأكاديمية الدولية - عمان

THE INTERNATIONAL ACADEMY - AMMAN

## G7 IAA Book Return Form - 2023

**Student Name:** \_\_\_\_\_

**Tutor Group:** \_\_\_\_\_

When you finish each exam, hand in the books for that subject. It is very important that you are organised and bring the right books to school each day. Get a signature for every subject – you also have to go to the Library and Athletic Complex to get clearance from them. There should be no blanks on the form. When all the books are accounted for, hand this form to your Tutor.

### Deadline

Hand in book return form completed to Ms. Natasha: **June 20<sup>th</sup> by 12pm**

Your report card will be issued once all books and other items are returned.

### Books that are lost or damaged

1. On the reverse of the form the teacher will write the name of the book that is lost, its ISBN number, and the replacement cost.
2. You must then take the book return form and the money owed, to accounts who will issue you with a receipt.
3. This receipt must be attached to the book return form.
4. Take the book return form back to the teacher who will now sign you off for that subject.

SUBJECT	NAME OF TEACHER	SIGNATURE OF TEACHER	DATE
English <i>The Red Scarf Girl</i> <i>Frankenstein</i>			
Arabic A قبعة رغدة			
Maths			
Science			
Library			
Locker – emptied out and clean (signature from Grade Leader)			
Sports Equipment (signature from Coach Samer)			